



SAEMS

SOUTHEAST ARIZONA EMERGENCY MEDICAL SERVICES COUNCIL

Chair: Joshua Gaither, MD; Vice Chair: Chief Tom Brandhuber; Executive Director: Sara Perotti, ACNP-BC

SAEMS REGIONAL EMS COUNCIL MEETING MINUTES

Date: 4/15/2025

Time: 1000

Hybrid Format: ZOOM Teleconference and/or in-person.

Meeting location: Arizona Health Sciences Library

Room: Arizona Health Room: #4178

ZOOM Conference link below: (for video attendees)

<https://us06web.zoom.us/j/9907062258>

Meeting ID: 990 706 2258

Video Passcode: 9vd44s

Dial by your location: +1 253 205 0468

Phone Passcode: 840531

I. Call to Order / Roll Call: Voting Member Attendance: Called to order, Dr. Gaither. Quorum established.

II. Approval of minutes: 1/21/2025 meeting. Vote/Approved.

III. Financial Report:

A. Financial Report/Accountant summary: Update

B. Budget/Recommendation-Funding requests: Sara recommends creating a budget workgroup to prepare future budgets and to answer planning and funding questions. This will allow for education on the budget process and input from all council members, and serves in the best interests of time for meeting efficiency. The council agrees to use a Doodle poll to schedule a 2-hour special meeting for this purpose. Discussion and review of the financial reports, discussed budget planning, and addressed several updates and committee reports. There was a discussion about the budget, specifically regarding the Trauma Conference and a revised amount. The team confirmed that the vote on this item was approved. Amount \$40,000, one time grant. Sara will provide to Dr. Tang as directed.

IV. Executive Directors Report:

A. 2025 EMCT of the Year Award: SAEMS Region selected:

i. Michelle Robbins: Paramedic/Fry Fire Department (Cochise County)

B. Pending annual business insurance/liability: Discussed/no vote required.

V. Old Business & Sub-Region/Committee Reports

A. Sub-regional Reports:

- a. Pima: PEMS
- b. Cochise: CCEMS
- c. Santa Cruz: SCEMS
- d. Graham-Greenlee: GG-CMEMS

B. Committee Reports:

- a. Regional Trauma Committee
- b. EMS Medical Directors
- c. Providers Committee Report
- d. Protocol Development and Review Report
- e. Base Hospital Managers Report
- f. Air Medical Committee Report

C. Pima County Health Department Report: Manny Montano

D. Arizona Department of Health Services Report: ADHS Representative

Summary: The council reviews report from various regional committees, with most having no major updates. The PDR committee reports reviewing two protocols that will move to medical directors for approval. Manny from Pima County Health Department provides updates on measles response preparation, the upcoming heat season campaign, and the completion of the transport ventilator program. Adam from the Arizona Department of Health shares updates on scope of practice changes, open positions, and upcoming public meetings.

VI. Data & Quality:

- A. Encourage submissions of all types. No new.

VII. Kramer Scholarship submissions:

- A. Applications/Open for submission: Ongoing

VIII. New-Old Business/Action Items:

- A. Website update:
 - a. Continue with dedicated email server per council directive. Electronic safety measures implemented in robust server.
 - b. Documents ported. Dr. Rice to be first to test drive new website.
 - c. Pages are finalized.
- B. PDR Protocols/Procedures for review/approval. Vote required.
 - a. None submitted for council review/approval.
- C. SAEMS Regional Council: Open seats/filled seats:
 - a. Private EMS Provider: Vacated by Robert Ketchum: Nominations open.
 - b. Trauma and EMS Performance Committee (TEPI): New open position(s)
 - i. Ground Ambulance or First Responder Premier EMS Agency QI Officer (SAEMS Region)
 - c. Biennial Chair Elections: Nominations open. Vote required.

Summary: Electronic nomination received by Dr. Rice, for Dr. Gaither. Sara to send out electronic voting instructions for chair election by next Monday.

Sara and Dr. Spaite to serve as tellers for the chair election vote.

Sara to conduct electronic voting process for chair election over a 2-week period following bylaws.

The council discusses nominations for the SAEMS chair position. Dr. Gaither has been

nominated to continue, and Kevin Venice and Dr. Andrea Herbert are also nominated as new candidates. There is debate about the nomination and election process, with some members calling for more transparency and wider participation. The council agrees to hold an electronic private ballot vote for the chair position, with three candidates now in the running. Nominees for Chair Position The council agreed to add Dr. Herbert, Dr. Gaither, and Kevin Venos as nominees for the chair position. They decided to use a two-step voting process, as outlined by Dr. Spaite where the first ballot will determine if any candidate receives a majority of the votes. If not, the top two vote getters will be sent out again for a choice between the final two. The council also agreed to use an electronic and private voting system. Sara will send out an email requesting the vote and create a ballot for reference. The meeting involved discussions on the appointment of Dr. Spaite as the second teller and the timeline for the vote. The council agreed to follow the 14-day period specified in the bylaws for the vote.

IX. NEMSIS 3.5 update: Updates; No new

X. 2025 Calendar: Finalized/published: No schedule amendments for 2025.

XI. Upcoming Events/Important Announcements:

A. ADHS EMS Council Meeting @1030. Presentation of awards.

Matthew to coordinate with fry fire department for Michelle Robbins to attend the EMS Council meeting on May 8th for EMCT of the Year recognition.

XII. Call to the public: Open. Not discussed due to meeting adjourned by Dr. Gaither due to loss of quorum.

XIII. Education Announcements: Not discussed due to meeting adjourned by Dr. Gaither due to loss of quorum.

A. Southwest Regional Trauma Conference/Revised dates: July 31st-August 1st, 2025. Casino Del Sol, Tucson

B. Stroke Continuing Education: May 15, 2025, 0900-1100. Abrams Building: 3950 S. Country Club Road, Tucson, AZ 85714

XIV. Adjourn: Meeting adjourned abruptly due to loss of quorum.